



APPROVAL PROCESS 2021-22

APPLICATION REPORT

INSTITUTION DETAILS

INSTITUTION DETAILS: BASIC DETAILS

Current Application Number	1-9638242871	Application Type	New Application New Institute
Current Status	Submitted	Sub Status	Payment Received
Academic Year	2021-2022	Application Opened Date	04/24/2021
Application Submitted Date	04/24/2021	Application Reopened Date	Data Not Available
Chapter	Chapter 1	Appeal Requested Date	Data Not Available

INSTITUTION DETAILS: ADDITIONAL INFORMATION

Name of Institution	Microtek College Of Management And Technology	Year of Establishment	2016
Institution Type	Private-Self Financing	Address of Institution	Village - Baraipur, Post-Nayepur, Baragaon, Varanasi- 221207
State/ UT	Uttar Pradesh	District	Varanasi
Town/ City/ Village	Bhagatpur	AICTE Region	Northern
Primary Email	Info@Microtek.Ac.In	Applied for ODL as Stand alone New Institute	N
PIN	221207	Women's Institution	No
Are you an Institution for PWD Students	No	Any Self- Financed Course	Yes
Whether Institution is NAAC Accredited ?	Data Not Available	NAAC Status	Data Not Available
Grade	Data Not Available	Whether your University has been recognized as an Institute of Eminence by MHRD	N

MINORITY STATUS DETAILS

Minority Institution	No	Type of Minority	NA
Name of the Minority		Minority Name, if Linguistic	NA

ORGANIZATION DETAILS

Name of Organization	Maa Vindhyavashini Enterprises	Type of the Organization	Society
Registered With	Registrar, Society	Registration Date	08/19/2000
Registration Number	318/2000-01	Organization Address	C 27/279 A-2 1St Floor, Nirmal Complex, Maldahiya, Varanasi
State/UT	Uttar Pradesh	District	Varanasi
Town / City / Village	Bhagatpur	PIN	221003
Land Phone STD Code	542	Land Phone Number	2207001
PAN	AAAAM3281C	Organization Website	www.microtek.ac.in

BOARD OF GOVERNORS/TRUSTEE/DIRECTORS

Name	Designation	Trustee Since	Trustee Till	Mobile Number	Email
Mr. Neeraj Rajhans	Secretary	08/19/2000	04/17/2021	9919500096	neeraj@microtek.ac

		00:00:00	13:21:22		.in
Dr. Pankaj Rajhans	President	08/19/2000 00:00:00	04/17/2021 13:22:23	9889353535	pankaj@microtek.a c.in
Seema Jha	Member	08/19/2005 00:00:00	04/17/2021 13:23:11	8418800000	Seema_rajhans197 2@gmail.com
Tanya Rajhans	Member	08/19/2020 00:00:00	04/17/2021 13:24:58	7393920000	tanyarajhans7@gm ail.com
Smt. Beli Devi	Member	08/19/2020 00:00:00	04/17/2021 13:25:55	9140304063	exam@microtek.ac.i n
Shri Nagendra Jha	Member	08/19/2020 00:00:00	04/17/2021 13:26:29	9140304063	support@microtek.a c.in
Sharda Shankar Pandey	Member	08/19/2015 00:00:00	04/17/2021 13:27:07	9415868414	Sspandey123@gm ail.com

ODL DETAILS

Data not entered by Institution

CONTACT PERSON/REGISTRAR DETAILS

Title:	Mr.	First Name:	Neeraj
Last Name:	Rajhans	Address:	Plot No.1, Ganesh Nagar Colony, Ganesh Nagar, Shivpur, Tarana, Varanasi
State/ UT:	Uttar Pradesh	District:	Varanasi
Town/ City/ Village:	Bhagatpur	Postal Code:	221005
Designation:	Chairman	STD Code:	542
Landline Number:	2207001	Mobile Number:	9919500095
Alternate Mobile Number:	8418800000	Email Address:	neeraj@microtek.ac.in
Alternate Email Address:	info@microtek.ac.in		

ODL FACULTY DETAILS

Data not entered by Institution

OL DETAILS

Data not entered by Institution

Questionnaire Details

Whether the Institute is having Approval from COA or PCI or AAC?	No
Whether the Institute is a Non-Technical Institute seeking Approval for MBA/MCA?	Yes
If you are an Existing Institution running PGDM/PGCM along with any other Program, then please enter your existing Institution Permanent ID:	NA
Do you want to apply for ODL Programs/Courses	No
As per State Government Policy and Approval Process handbook, whether your institution is eligible for applying New Institution in Engineering and Technology	Yes

PROGRAMS & COURSES

PROGRAMS

Programme	New/ Existing Programme
MANAGEMENT	New Programme

COURSE DETAILS

Programme		MANAGEMENT									
Sr. No.	Course Name	Level	FT/PT	Affiliating body/ University	Intake approved 2019-20	Intake Approved 2020-21	Applied For	Applied intake 2021-22	NRI Approval Status	OCI/ FN Approval	Status of NBA accreditation

1	MASTERS IN BUSINESS ADMINISTRATI ON	PG	FT	Dr. A.P.J. Abdul Kalam Technical University, Uttar Pradesh, Lucknow	0	0	Application for new course	120	Not interested	Not interested	NOT APPLICABLE
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ODL COURSE DETAILS

Data not entered by Institution

OL COURSE DETAILS

Data not entered by Institution

INFRASTRUCTURE DETAILS

LAND DETAILS

Location:	Rural	Land in Hilly Area:	No
Total Area in Acres:	2.57	FSI / FSR:	Data Not Available
Built Up Area (Sqm):	Data Not Available	Number of Pieces:	1
Land Piece Area 1 in Acres:	2.57	Land Piece Area 2 in Acres:	Data Not Available
Land Piece Area 3 in Acres:	Data Not Available	Max distance in farthest land pieces (Km):	Data Not Available
Land registered with:	Microtek College Of Management & Technology	Date of Registration:	01/01/2014
Land use certificate issued by:	Sdm, Pindra, Varanasi	Land use certificate issued Date:	09/07/2016
Ownership Details:	Ownership	Is the Land Mortgaged:	No
Mortgaged Purpose:			
Land (North/South):	North	Latitude Degree:	25
Latitude Minute:	25	Latitude Second:	25
Longitude (East/West)	East	Longitude Degree:	82
Longitude Minute:	25	Longitude Second:	25

LAND DETAILS: MORE INFORMATION

Sr. No.	Land Registration Number:	1324	Date of Registration:	01/01/2014
1	Area of Land:	2.5	Khasra Number:	1390
	Plot Number/ Survey Number:	261K, 261KH, 261G, 262, 263K, 263KH, 263G, 269K, 269KH, 278KH, 278G, 160/602	Land Situated At:	Rural
	Land Registered in the Name of:	Microtek Educational Society	Ownership or Government Lease:	Ownership
	Land use Certificate Issued	Yes	Land Use Certificate Issuing Authority:	Sdm, Pindra, Varanasi

BUILDING DETAILS

Building Status:	Available	Total built up Area (ready) Sqm:	2695
Activities in the building other than courses approved by AICTE:	NO	Whether Access & Circulation Area and Toilet Area are maintained as per National Building Code (NBC) Norms?	Yes
Total Carpet Instructional Area (ready) -Sqm:	1200	Total Carpet Administrative Area (ready) -Sqm:	1001
Access and Circulation Area (Sqm):	120	Total built up Area -Sqm Planned:	3000
Total Carpet Amenities Area (ready) -Sqm:	400		

BUILDING DETAILS: MORE INFORMATION

Sr. No.	Building Name:	Administrative Building	Building Approval Number:	287411CV
1	Sanctioned Built Up Area:	2695	Constructed Built Up Area:	2695
	Approved Carpet Area-Instructional:	631	Constructed Carpet Area-Instructional:	631
	Approved Carpet Area-Administrative:	592	Constructed Carpet Area-Administrative:	592
	Approved Carpet Area-Amenities:	488	Constructed Carpet Area-Amenities:	488
	Total Area Approved:	2695	Total Area Constructed:	2695
	Activities Conducted in the Building:	Nothing	Non AICTE Approved courses running in the Building (if any):	NO
	Building Plan Approving Authority:	Executive Engineer	Building Plan Approval Date:	09/06/2016

LABORATORY DETAILS

Sr. No.	Programme:	MANAGEMENT	Department:	Masters In Business Administration
1	Course:	MASTERS IN BUSINESS ADMINISTRATION	Level:	Post Graduate
	Name of the Laboratory:	Computer Lab	Is it Research lab for PG Course(Y/N):	No
	Major Equipments:	Computer Systems	Building Name	Administrative Building
	Building Number	1		

ADMINISTRATIVE AREA

Sr. No.	Room ID/ Name:	Committee Room	Room Type:	Board Room
1	Area in Sqm:	28	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Examination Cell	Room Type:	Exam Control Office
2	Area in Sqm:	30	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Planned	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Faculty Chamber	Room Type:	Faculty Room
3	Area in Sqm:	43	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Front Office/ Reception	Room Type:	Reception Area
4	Area in Sqm:	36	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Available	Readiness of furniture/fixtures	Ready

Sr. No.	Room ID/ Name:	Hod Cabin	Room Type:	Cabin for Head of Dept
5	Area in Sqm:	37	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Housekeeping	Room Type:	Housekeeping
6	Area in Sqm:	22	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Maintenance Department	Room Type:	Maintenance
7	Area in Sqm:	15	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Office All Inclusive	Room Type:	Office All Inclusive
8	Area in Sqm:	300	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Planned	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Office-1	Room Type:	Department Office
9	Area in Sqm:	49	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Planned	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Pantry	Room Type:	Pantry for Staff
10	Area in Sqm:	32	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Planned	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Placement Office	Room Type:	Placement Office
11	Area in Sqm:	37	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Principal Chamber	Room Type:	Principal Directors Office
12	Area in Sqm:	30	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Available	Readiness of	Ready

			furniture/fixtures	
Sr. No.	Room ID/ Name:	Security	Room Type:	Security
13	Area in Sqm:	28	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Store	Room Type:	Central Store
14	Area in Sqm:	43	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready

AMENITIES AREA

Sr. No.	Room ID/ Name:	Canteen	Room Type:	Cafeteria
1	Area in Sqm:	169	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Common Room Boys	Room Type:	Boys Common Room
2	Area in Sqm:	91	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	First Aid Sick Room	Room Type:	First aid cum Sick Room
3	Area in Sqm:	14	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Planned	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Girls Common Room	Room Type:	Girls Common Room
4	Area in Sqm:	91	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready
Sr. No.	Room ID/ Name:	Stationery Store	Room Type:	Stationery Store
5	Area in Sqm:	43	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Not Available	Readiness of furniture/fixtures	Ready
Sr.	Room ID/ Name:	Toilets	Room Type:	Toilet

No.				
6	Area in Sqm:	80	Building Name:	Administrative Building
	Building Number:	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Air Conditioning	Available	Readiness of furniture/fixtures	Ready

CIRCULATION AREA

Sr. No.	Area Type	Corridors	Average Carpet Area:	216
1	Flooring	Yes	Painting Done	Ready
	Electrification and Lighting	Ready	Building Name:	Administrative Building
	Building Number:	1		

INSTRUCTIONAL AREA

Sr. No.	Programme	MANAGEMENT	Level	Post Graduate
1	Room Type	Classroom	Room ID/ Name	CLASS ROOM-1
	Area of Room in Sqm	91	Building Name	Administrative Building
	Building Number	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
Sr. No.	Programme	MANAGEMENT	Level	Post Graduate
2	Room Type	Classroom	Room ID/ Name	CLASS ROOM-2
	Area of Room in Sqm	91	Building Name	Administrative Building
	Building Number	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
Sr. No.	Programme	MANAGEMENT	Level	Post Graduate
3	Room Type	Classroom	Room ID/ Name	CLASS ROOM-3
	Area of Room in Sqm	91	Building Name	Administrative Building
	Building Number	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
Sr. No.	Programme	MANAGEMENT	Level	Post Graduate
4	Room Type	Classroom	Room ID/ Name	CLASS ROOM-4
	Area of Room in Sqm	91	Building Name	Administrative Building
	Building Number	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
Sr. No.	Programme	MANAGEMENT	Level	Post Graduate
5	Room Type	Seminar Hall	Room ID/ Name	SEMINAR HALL
	Area of Room in Sqm	169	Building Name	Administrative Building

	Building Number	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
Sr. No.	Programme	MANAGEMENT	Level	Post Graduate
6	Room Type	Tutorial Room	Room ID/ Name	TUTORIAL ROOM-1
	Area of Room in Sqm	49	Building Name	Administrative Building
	Building Number	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
Sr. No.	Programme	MANAGEMENT	Level	Post Graduate
7	Room Type	Tutorial Room	Room ID/ Name	TUTORIAL ROOM-2
	Area of Room in Sqm	49	Building Name	Administrative Building
	Building Number	1	Readiness of Flooring	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available

INSTRUCTIONAL AREA – COMMON FACILITIES

Sr. No.	Room Type:	Computer Center	Room ID/ Name:	COMPUTER CENTER
1	Area of Room in Sqm:	161	Readiness of Flooring:	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
	Building Name	Administrative Building	Building Number:	1
Sr. No.	Room Type:	Language Laboratory	Room ID/ Name:	LANGUAGE LAB.
2	Area of Room in Sqm:	28	Readiness of Flooring:	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
	Building Name	Administrative Building	Building Number:	1
Sr. No.	Room Type:	Library&Reading Room	Room ID/ Name:	LIBRARY
3	Area of Room in Sqm:	169	Readiness of Flooring:	Ready
	Readiness of Wall and Painting	Ready	Readiness of Electrification and Lighting	Ready
	Readiness of furniture/fixtures	Ready	Air Conditioning	Available
	Building Name	Administrative Building	Building Number:	1

HOSTEL FACILITIES

Data not entered by Institution

COMPUTATIONAL FACILITIES

PCs/Laptop exclusively available to students:	60	PCs/Laptop available in Library:	10
PCs/Laptop available in	10	PCs/Laptop available to	8

Administrative Office:		Faculty Members:	
Number of PCs/Laptop in language lab:	10	Internet Bandwidth in Mbps:	100
Number of Legal Application software:	15	Printers available to student:	5
Number of A1 Size Color Printers:	1	Number of Legal System software:	5
Number of Open Source Software	10	Number of Proprietary	5

ODL INFRASTRUCTURE

Data not entered by Institution

OL INFRASTRUCTURE

Data not entered by Institution

DECLARATION

BY THE AUTHORIZED SIGNATORY OF THE INSTITUTION DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- I have carefully gone through the AICTE Regulations 2021, published in the Gazette of India Extraordinary Part III, Section- 4 dated 04th February, 2021, also all provisions mentioned in the Approval Process Handbook 2021-22.
- I am fully aware of the data uploaded by me in respect of my Institution on the web portal.
- I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once submitted on the web portal.
- I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women Institution into Co-ed Institution and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Handbook 2021-22.
- I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my Institution on the portal.
- I am also aware that Institution is eligible for grant of Approval of New Institution Department/Constituent College, only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Handbook 2021-22.

Signature of Authorized Signatory

Name :